



POSITION DESCRIPTION

Position: **ELDER ABUSE RESOURCE COORDINATOR**
1.0 FTE, 7 MONTH CONTRACT

Program: **Seniors Safe House**
Sage Seniors Association

Reports to: **Manager, Seniors' Safe House**

Date Approved: **August 4, 2023**

The Elder Abuse Resource Coordinator will use an asset based community development framework to strengthen the response to elder abuse of senior serving organizations. By developing relationships with service providers working with seniors within ethno cultural communities, the Resource Coordinator will identify assets and areas of strength that can be utilized to improve the cultural safety of existing elder abuse intervention and prevention services offered by the Seniors Safe House.

Working as a member of the Seniors' Safe House team, the resource coordinator will liaise with service providers to support the enhancement of culturally relevant service provision. They will organize support, and provide system navigation and training related to Elder Abuse to community organizations serving older adults from diverse ethnocultural communities. Utilizing a Collective Impact approach, this position will build relationships and work closely with organizations including Sage to identify areas for knowledge development specific to supporting older adults from diverse communities who could be vulnerable to or have experienced abuse.

The Resource Coordinator will provide, as requested, information, consultation and support to community members and leaders, natural helpers and professionals from partner organizations about elder abuse and related issues. The Coordinator will support partners in creating sustainable, culturally relevant, elder abuse intervention strategies, supports, and networks that will continue beyond the project.

Area of Responsibility	Tasks
Community Engagement	<ul style="list-style-type: none"> • Connect, liaise and collaborate with community agencies and groups serving older adults from diverse ethnocultural communities and backgrounds. • Engage community members, professionals and natural helpers in discussions identifying areas of strength and challenge in relation to Elder Abuse awareness and intervention

	<ul style="list-style-type: none"> • Provide knowledge translation about Elder Abuse and support available within communities through public education and one to one conversations with community leaders, natural helpers and community agencies; • Develop, with stakeholders, relevant tools and resources that support Elder Abuse awareness • Support elder abuse intervention teams with connecting to cultural supports and services • Identify gaps in services and systems; • Advocate for system change as required; • Provide statistical information and reports as required;
Other Duties	<ul style="list-style-type: none"> • Assist in the development and implementation of program procedures; • Other duties as required or assigned.

QUALIFICATIONS

- Lived experience with migration to Canada an asset
- Fluency in languages other than English an asset
- Post-secondary education in or related to social work, community development, public health or sociology
- Must provide an enhanced criminal record check with Edmonton Police Service;
- Valid class 5 driver’s license and access to vehicle in good repair;
- Able to provide proof of \$2 million auto liability insurance.

SKILLS and EXPERIENCE

- Experience with building and maintaining networks of social service agencies;
- Experience working within a cross cultural context;
- Experience with assessing services and supports;
- Experience with facilitation and development of presentations;
- Understands team dynamics;
- Strong trauma informed, anti-oppressive practice skills;
- Excellent interview and communication skills;
- Ability to provide public awareness opportunities
- Excellent planning, writing and organizational skills;
- Self-motivated and able to work as part of a team;
- Vehicle is required.

TERM

Temporary, full-time position ending March 29, 2024

HOURS OF WORK

Sage is currently offering a hybrid working environment. Full-time hours are 35 hours/week. Business hours are 8:30am to 4:30pm with a 1 hour unpaid lunch break, or as agreed with your supervisor. May be required to work after hours on occasion, depending on the client/program needs.

COMPENSATION PACKAGE

The base salary for this position starts at \$54,506 per annum plus 6% vacation pay. Salary considerations are based on assessment of the successful candidate’s education, skills,

previous experience and other factors. Sage Seniors Association offers an outstanding work life balance with a 35 hour work week, sick leave and paid time off between Christmas and New Year's Day. Sage Seniors Association also observes 13 statutory holidays throughout the calendar year.