

**CIWA Needs Assessment Summary – Rating Guidelines**

Area of Need	Critical	Substantial	Intermediary	Stable	Satisfied
<b>Basic Needs: Housing Income Food</b>	Immediate need for housing Examples:	Temporary, unstable or inadequate housing	Temporarily stable housing but tenuous; inadequate	Relatively stable housing but would benefit from a move to better housing	Housing is safe, adequate and stable
	Client has no food  Emergency food hamper required	Client frequently runs out of food before end of month	Client occasionally runs out of food	Client is meeting basic food requirements	Client can afford preferred groceries
	Client has no money and no source of income – needs Alberta Works assistance	Income source unstable or inadequate to meet basic needs	Temporarily stable but tenuous income source - barely sufficient to meet needs	Stable but low income creates limitations in meeting needs	Income is stable and sufficient to meet needs
	Client unable to meet other immediate need such as furniture; clothing; baby supplies; etc. Immediate referral required	Client is unable to consistently meet their needs in other areas.	Clients can meet their needs but require access to community resources for support	Client can independently access services to meet needs if required	Client is meeting all basic needs
<b>Family</b>	Client and family members (children) in immediate danger	Safety issues present but client or family has some community supports	Ongoing low level family conflict	Generally positive family situation with some stressors	Positive supportive family dynamics and family members feel secure
	Client has no safe place to stay  Client has no family or community supports	DV/family conflict present but client has a safety plan in place and a place to go in an emergency	No DV/family conflict present by client may lack family supports	Client has strong family ties and natural supports in their community	Client and family is connected to their community
	Poor parenting practices; presence of child abuse or neglect; immediate intervention required	Poor parenting suggests potential for child maltreatment	Lacks understanding of parenting practices in Canada; no risk of child maltreatment	Evidence of good parenting however settlement stressor may impact skill; children are well cared for	Good parenting  Children are well cared for
	Addiction and or mental issues increases risk of suicide or self-harm	Addiction issues seriously impact family on a consistent basis	Addiction issues moderately impacts family	Addiction issues are being addressed	Family members support each other

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<b>Social/Emotional</b>	No family or natural supports	Few personal connections that could provide positive social/emotional support	Client has limited support of family, friends or community but not consistently available	Family, friends or community social networks provide fairly consistent but limited support	Strong consistent support from family, friends or community social networks
	Lack of awareness and use of community services	Poor awareness and use of community services	Client does not consistently access professional or community services	Client access professional or community services with support	Able to access community resources as needed
	Client may suffer from mental health issues (depression, PTSD, trauma)	Client feels lonely, anxious or depressed most of the time	Client feels somewhat lonely and isolated	Client is generally happy and/or hopeful	Client is happy and/or hopeful
	Not engaged in the community	Client is not well connected or involved in community	Client engages in the community sometimes	Client is involved in the community with support	Client is actively involved in the community
<b>Employment</b>	Client lacks essential skills and has no previous experience  Client insist on finding a job due to personal reasons	Client has some experience from home country but unable to work due to barriers	Client has experience and skills and is underemployed in their professional field and skill level	Client is employed but looking for a job in line with their qualifications/ experience	Client has stable employment in an appropriate career area
	Client has no job search knowledge experience and lacks essential computer skills to apply on line; man not have previous resume	Client needs one-on-one support to conduct job search due to limited computer skills	Client needs occasional support to conduct job search (online search) and has basic computer skills	Client can job search under guidance of counsellor/ based on the resources provided	Client can job search independently
	Client has no education and/or training.	Client has some education and/or training in their home country that is not transferrable  Client has some education and/or training in their home	Client requires some additional training/support to enhance skills	Client is employed in related field and is open for career  Client is looking for suitable upgrading through training	Client is established in desired field and has met full potential

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		country that is not directly equivalent to Canadian accreditation standards			
	Client lacks literacy skills which impacts their employability	Client has some skills but not enough to find and sustain employment	Client is experiencing some workplace issues and needs support in adjusting to workplace expectations	Client is able to sustain employment for longer periods of time as a result of job coaching	Client does not require additional training to sustain employment
<b>Language</b>	Clients has no English language skills	Client can understand some English	Client can understand English if spoken slowly and easy language is used	Client has good understanding of English and asks questions when is unclear about something	Good English literacy both verbal and written
	Needs a translator or a family member to support client at all times	Needs a translator to fill out forms	Needs guidance in filling out forms and understanding directions	Client can express themselves in English most of the time	Client can express themselves in English

**NEEDS ASSESSMENT SUMMARY**

Date:

Basic		
<input type="checkbox"/>	Critical	Immediate intervention required
<input type="checkbox"/>	Substantial	Immediate but not urgent intervention required
<input type="checkbox"/>	Intermediary	Ongoing assistance required
<input type="checkbox"/>	Stable	Moderate assistance required
<input type="checkbox"/>	Satisfied	Basic needs fulfilled
Family		
<input type="checkbox"/>	Critical	Critical family problems and no family support
<input type="checkbox"/>	Substantial	Little to no family supports and/or reoccurring family issues
<input type="checkbox"/>	Intermediary	Limited family supports and/or occasional family related issues
<input type="checkbox"/>	Stable	Some family (immediate and/or extended) support
<input type="checkbox"/>	Satisfied	Strong family (immediate and extended) support
Social / Emotional		
<input type="checkbox"/>	Critical	Isolated and emotionally affected
<input type="checkbox"/>	Substantial	Limited community involvement and/or emotionally affected but not critical
<input type="checkbox"/>	Intermediary	Isolated within their community and/or somewhat emotionally affected
<input type="checkbox"/>	Stable	Engages in the community and adjusting to environment
<input type="checkbox"/>	Satisfied	Actively engaged in the community and well adjusted
Employment		
<input type="checkbox"/>	Critical	High barriers to employment and/or high need for employment
<input type="checkbox"/>	Substantial	Requires some skills and/or language training and needs employment
<input type="checkbox"/>	Intermediary	Requires job search support/training and needs employment
<input type="checkbox"/>	Stable	Employment ready and in job search process
<input type="checkbox"/>	Satisfied	Employed or not searching for employment
Language		
<input type="checkbox"/>	Critical	Requires translation support and/or literacy issues
<input type="checkbox"/>	Substantial	Limited communication skills and/or literacy issues and/or not working on English
<input type="checkbox"/>	Intermediary	Intermediate communication skills and working on English
<input type="checkbox"/>	Stable	Communicates well and working towards improvement
<input type="checkbox"/>	Satisfied	Speaks multiple languages and/or English fluently

Follow-up:  Immediate  Weekly  Bi-monthly  Monthly  Normal

Case Management Needed